

DUDS DAQUILANEA

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QUALIFICATIONS SUMMARY

Highly personable **Web and Graphics Designer** with over five years of experience in HTML, CSS coding and graphic and print design within local small and medium sized businesses.

- ◆ Specialize in static web pages using HTML and CSS for affordable fast loading, attractive and functional websites
 - ◆ Creates own original graphics for web optimization, print designs, large format advertising
 - ◆ Designs logos, vector and line art, product labels, book covers with five years of experience
 - ◆ Edits photos for a more attractive appeal to target customers and web visitors
 - ◆ Makes available linkages for websites using other Social networks like Facebook and Twitter
 - ◆ Proficient with Adobe Photoshop CS3, Adobe InDesign CS, HTML-Kit, Microsoft Office Systems (including Microsoft Word, Microsoft Excel, Microsoft PowerPoint, Microsoft Publisher)
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EXPERIENCE

DUDS ONLINE WEB AND GRAPHICS – Iloilo City, Philippines 2003 to Present

Web Design Freelancing – Part time

Work freelance on off hours as web designer for local small to medium sized businesses.

Designs static web pages using HTML / CSS. Creates graphics and optimized images for fast loading pages. Uses common online javascripts code to make websites have an interactive feel.

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| • Integrated Bar of the Philippines, Iloilo, City | June 2007 | www.ibpiloilo.org |
| • Cakeworks Sugar Art and Craft, Iloilo City | October 2007 | www.cakeworksiloilo.com |
| • Iloilo Business Club, Inc., Iloilo City | November 2007 | www.iloilobusinessclub.org |
| • Philippine Foremost Milling Corporation | March 2008 | www.philforemost.org |
| • Iloilo Dinagyang Foundation Inc. | August 2008 | www.dinagyangsailoilo.com |
| • Iloilo Economic Development Foundation | May 2009 | www.investiniloilo.com |
| • One Lourdes Dormitel | March 2009 | www.onelourdes.com |
| • La Filipina Uy Gongco | | on-going |

Print and Graphic Design Freelancing – Part time

Creates layouts, logos, brochures, posters for advertising, product marketing..

- Prepared and printed brochures for Cakeworks, IPEPMC, Awesome Handmade DesignsCards, for product marketing using Microsoft Publisher and Photoshop CS; printed it using home computer.
- Designed and prepared layouts of over 100 posters for Archival exhibits of the Iloilo Provincial Archival Office. Restored old photos and improved destroyed ones.

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Experience Continued

- Designed annual Dinagyang tickets for the Iloilo Provincial Government for the last 6 years.
- Designed Advertising Ad for magazines, posters, billboards for Karat World, Iloilo City.
- Designed web templates for Internet Technologies Group, Texas, USA.
- Logo Design for www.704.ch, Iloilo Bloggers among others
- Created Labels for Taytay sa Kauswagan as a freelance artist
- Commissioned digital artwork for various clients local and abroad.

INFORMATION COMMUNICATION TECHNOLOGY MANAGEMENT DIVISION - ILOILO PROVINCIAL GOVERNMENT – Iloilo City, Philippines 1997 to Present

Administrative Assistant – Full time

- Troubleshoots user problems on software systems developed by Division
- Assists in process research in software development projects
- Handles trainings and lectures for system users in the implementation of projects
- Prepares static websites for in-house Help sites for projects developed.
- Designs posters, tickets and layouts upon request of Governor and other offices for project promotions.
- Prepares all Excel, Word and Powerpoint reports needed by the office

EDUCATION AND TRAINING

Basic Label Design Seminar • DEPARTMENT OF SCIENCE AND TECHNOLOGY, DEPARTMENT OF TRADE AND INDUSTRY AND TAYTAY SA KAUSWAGAN – Iloilo City

Basic and Advanced Photography Course • WEST VISAYAS STATE UNIVERSITY – Iloilo City

Web Page Design Course • CIVIL SERVICE COMMISSION REGION 6 – Iloilo City

Visual Basic and Advanced Visual Basic Course • CIVIL SERVICE COMMISSION REGION 6 – Iloilo City

Units in Business Administration (Major in Accountancy) • UNIVERSITY OF THE PHILIPPINES IN THE VISAYAS – Iloilo City

SKILLS

ADOBE PHOTOSHOP CS3 • ADOBE INDESIGN • HTML AND CSS CODING
PHOTOGRAPHY • DESKTOP PUBLISHING USING MICROSOFT OFFICE

PERSONAL

Female • Single • PROFICIENT IN ENGLISH, TAGALOG